

**Financial Emergency Grants to Support the Success of Single Parent Students
at Norwalk Community College (NCC)
January 2017**

History and Purpose

Students who are single parents are at risk for non-completion of their college degree. According to research, students who are single parents already have one key characteristic that potentially puts them at risk for stopping out of college, single with dependents. If that same student has delayed college entry, is enrolled part time, works full time, has previously stopped out, among other risk factors, their chances for completion continue to decline. Yet it is just this student profile, and their families, who can benefit the most from an educational credential. In addition, further research supports that a mother's educational degree attainment has a positive impact on the child's educational pursuits

The need to support student parents, in particular single parents, with financial support for emergencies has also recently been discussed and recommended in many higher education reports. Given the potentially complicated lives of these students, the need for emergency financial support cannot be met within the confines of traditional Financial Aid and scholarships.

The Grove Ely Single Parent Fund is being created in honor of R. Grosvenor Ely, former Board of Director of the NCC Foundation.

Administration of the Fund

The Fund will be administered by the Norwalk Community College Foundation (NCCF) in consultation with the appropriate NCC faculty or staff member(s). The NCCF will remind students, faculty, staff, and administrators of the existence of the fund and guidelines regarding its use at the beginning of each semester. All requests must be submitted in writing using the Application form.

Further, it is expected that the student needing financial assistance will have first exhausted their immediate support network (i.e., family, friends). This will ensure the availability of funds for a greater number of students who lack the financial resources to cover unexpected emergencies which will negatively impact their ability to persist and succeed at NCC.

Funds can typically be made available within 24 hours of when the request is approved, except on weekends which may require 48 hours. Payment type will be determined by the Foundation on a case-by-case basis. Based on the nature of the need, the assistance will be offered in the form of gift cards or direct payment for goods/services. Receipts must be provided to ensure that funds are used for the designated purpose(s).

Criteria for Eligibility

- Completed application including a letter of support from an NCC teacher/advisor/counselor
- Good academic standing (2.0 GPA or higher)
- 30 Credits or less to completion Associates Degree (demonstrated persistence)
- 6 Credits or more for the semester of application
- Attached completed FAFSA/Tax Return (this will confirm head of household status)

Terms and Conditions

- Completion of documentation and thank you letter
- Meeting with NCC Financial Aid Office (promote financial literacy)

For More Information or Assistance, please contact:

Terri L. Nackid, Director of Annual and Planned Giving
Norwalk Community College Foundation, Inc.
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Norwalk, Connecticut 06854-1655
203-857-7139
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**Financial Emergency Grants to Support the Success of Single Parent Students
at Norwalk Community College (NCC)**

Application

Date	
Name	
Student ID	
Address	
City, State	
Zip	
E-Mail	
Best Phone Number	

Number of Adults in your household:	
Number and Ages of Children in your household:	
Are you currently working? If you are working - how many hours per week?	
What is your current academic goal?	
How many credits do you need to complete your goal?	

<p>Please indicate the nature of emergency and how receiving this Grant will help you towards completion of your degree.</p> <p><i>Please note that this information will only be shared with the Advisor/Counselor you consult and the NCCF and is used ONLY for the purposes of this request.</i></p>
I certify that all of the information above is true and correct.
Signature of Applicant
Date

OVER FOR MORE INFORMATION

To Be Completed by a Faculty/Advisor/Counselor

I affirm that _____ has met the following criteria

- Completed application
- Letter of support from a teacher/advisor/counselor
- Good academic standing (2.0 GPA or higher)
- 30 Credits or less to completion Associates Degree (demonstrated persistence)
- 6 Credits or more for the semester of application
- Attached completed FAFSA/Tax Return (this will confirm head of household status)
- Has a documented emergency
 - Child Care
 - Housing
 - Medical (where insurance coverage is inadequate)
 - Essential Household Living Expenses
 - Transportation
 - Other

Please provide any additional information you think is relevant to considering this student's request.

Please note that this information will only be used ONLY for the purposes of this request.

Signature of Faculty/Advisor/Counselor	Email	Phone
Date		